High School Split Face to Face

Guidelines Newsletter, V.01 – September 2021

What Is Split Face to Face Learning at the Universal American School, Kuwait?

Students are **divided** into a ***morning group—Cohort A—and afternoon group—Cohort B***. They attend school every day with fewer classmates, thereby allowing social distancing with teacher with daily support inside the classroom. During this in-person, on-campus attendance program, students will attend all subjects alternating by days according to their schedules.

Click here to view the High School Split Face to Face program explanation: Click Here

Split Face to Face HIGH SCHOOL SCHEDULE

Morning Cohort A	Start	End
Block 1	7:45 a.m.	8:30 a.m.
Block 2	8:35 a.m.	9:20 a.m.
Block 3	9:25 a.m.	10:10 a.m.
Block 4	10:15 a.m.	11:00 a.m.

Cleaning / Disinfection occurs from 11:00 a.m. – 11:40 a.m.

Afternoon Cohort B	Start	End
Block 5	11:40 a.m.	12:25 p.m.
Block 6	12:30 p.m.	1:15 p.m.
Block 7	1:20 p.m.	2:05 p.m.
Block 8	2:10 p.m.	2:55 p.m.

School ID and Lanyard Distribution

Distribution Day for the School IDs and Lanyards will take place on the following days in the **Multi-Purpose Room from 10:00 a.m.-2:00 p.m. Parents are permitted to collect ONLY on their specified cohort days to ensure the health and safety of the entire UAS Community. Students are not permitted to collect or attend along with parents.**

- **Cohort A- September 20th and September 21st (Cohort A will also be picking up the Cohort A car sign for entering the parking lot at 11:00 a.m.).**
- **Cohort B- September 22nd and September 23rd**

Families have been grouped together for your convenience. Please note that your child is required to have a School Id in order to enter the school building.

What Should I Bring to School?

1 School Backpack filled with the following only:

- **Water bottle filled with water**
- **Lunch Box with Healthy Snacks**
- **Personal Hand Sanitizer for your Desk**
- **Mini Personal Hand Sanitizer for your Backpack**
- **Pocket Anti-bacterial wipes**
- **Pocket Kleenex**
- **Bring Your Own Device – Must be fully charged (for Grades 1 -12 only – see BYOD policy in the Student Parent Handbook 21-22 for approved devices)**
- **Extra masks**

Health & Safety is a PRIORITY!

We Are Excited To Welcome You Back…

But Safety First, Always!

1. **Health and Safety Procedures on Campus:**

Did You Know?!…

- **MyMedBot MUST be completed before 6:00 am DAILY with a "Green Pass" to enter the school campus**
- **Temperatures will be checked DAILY upon entry to the school campus**
- **UAS disinfects surfaces and spaces daily to ensure your health and safety**
- **94.9% of UAS Staff members are vaccinated!**

Just a few IMPORTANT reminders…

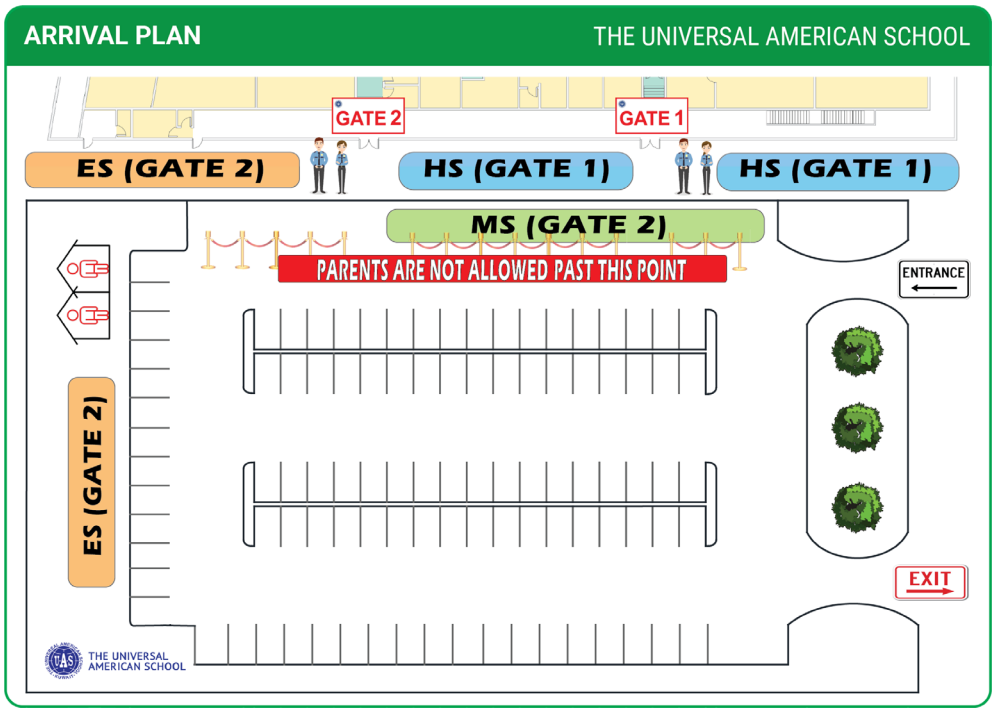
- **Do not come to school if your temperature is 37.5 C or above!**
- **Masks must be worn on the nose and mouth AT ALL TIMES**
- **Ensure to follow the social distancing rule of 2m/6ft AT ALL TIMES**
- **Wash your hands when possible, and disinfect as needed AT ALL TIMES**
- **Use the surface disinfectant available in all classrooms to disinfect your desk, chair and overall space AT ALL TIMES**
- **Sharing of items is not allowed AT ALL TIMES**
- **Follow all the health and safety procedures AT ALL TIMES**

Click here to view a detailed High school tour of all the health and safety procedures for the High School Split Face to Face program: Click here

2. **High School Arrival/Drop-off Procedures:**
    1. Parents/students must complete the **MyMedBot** app **before 6:00 AM daily.** UAS clinic will generate a list of students who have not filled out the **MyMedBot** app or who have indicated they have positive COVID - 19 symptoms via the **MyMedBot** app will result in a red status.
    2. Students are not allowed out of their cars until 7:00 am. At 7:00 am, students may leave their car and line up according to the designated sections. These sections will be indicated by signs and according to grade level. Students should line up wearing their masks and be socially distanced. All students must be in uniform and wearing their school ID with colored lanyard.
    3. Students will line up at the designated area **(Gate 1)**. Signs will be posted per grade level. The Principal and secretaries will check to make sure any student marked "red" through **MyMedBot** has not reported to school.
    4. If the **student's name** is on the list, the student will be asked to leave the line and move to a designated holding area next to the **isolation room**, accompanied by the counselor assistant. They must be picked up immediately to return home.
    5. Students enter the building at **7:30 am** using **Gate 1.**
    6. Students' body temperatures will be screened through the Thermal Scanner Camera System.
    7. Students proceed to the courtyard. They will be directed to the appropriate stairwell according to grade level and the color of their lanyard.
        - **9th and 10th** grade students will use **stairwell 6**
        - **11th** grade students will use **stairwell 7**
        - **12th** grade students will use **stairwell 8**

        Students will use the same stairwell for entry and exit
    8. Students proceed up stairwells maintaining social distance. There will be UAS staff positioned on the stairwell landings.

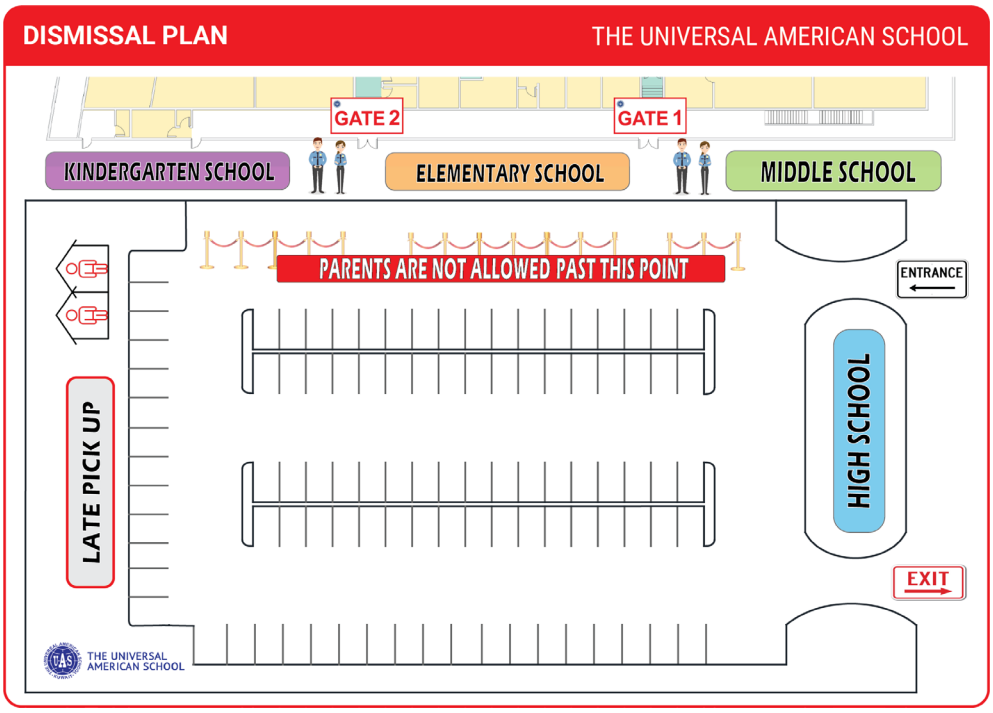
9. Students proceed to their classroom. They should be wearing their masks and remain socially distanced at all times. UAS staff will be positioned in the hallway to ensure that health and safety measures are adhered to.
10. Students will line up outside the classroom wearing masks and while maintaining social distance. All classroom teachers will be in the hallways at the door of their classrooms.
11. Students can be allowed inside the classroom at 7:40 am or when all students have arrived and are lined up outside the classroom. Students should be allowed into the classroom one at a time. The teacher will take the student's temperature using the thermal scan device in the classroom and log the temperature in the booklet provided to them.
12. Students should take a seat at their desks. All students and staff must wear their masks and remain socially distanced at all times.
13. Teachers will follow the same protocols of temperature check and logging for every block they teach during the day.



3. High School Dismissal/Pickup Expectation:

1. At the end of each cohort's school day, students should exit via the **same stairwells** they entered through at the beginning of their school day. UAS administration will meet students at the courtyard to ensure a speedy exit while maintaining social distancing.
2. All HS students will exit the building using the same stairwell and route they followed when they entered the building. The Vice Principal will be at the courtyard to ensure exits are organized and social distancing is maintained.
3. Administration will ensure there is no gathering in the courtyard, and that students are leaving campus as they arrive at the courtyard

4. Teachers will be assigned supervision duty on the stairwells and hallways to ensure adherence to social distancing and to control traffic flow
5. Students are to go directly to their cars. If they need to wait for their ride to arrive, they will be allowed to wait in the allocated area for HS (see dismissal map below). Ten minutes after the dismissal of the cohort, **11:10 am** for the **morning cohort** and **2:55 pm** for the **afternoon cohort**, all remaining students must move to the waiting area next to the **isolation** building. Health and Safety protocols must be maintained at all times.



4. High School Stairwell Procedures:

4.1 Arrival Schedule

GATE	STAIRWELL	GRADE	COHORT A	COHORT B
Gate 1	6	9	7:30 AM	11:30 AM
Gate 1	6	10	7:30 AM	11:30 AM
Gate 1	7	11	7:30 AM	11:30 AM
Gate 1	8	12	7:30 AM	11:30 AM

4.2 Dismissal Schedule

GATE	STAIRWELL	GRADE	COHORT A	COHORT B
Gate 1	6	9	11:00 a.m.	2:55 p.m.
Gate 1	6	10	11:00 a.m.	2:55 p.m.

Gate 1	**7**	**11**	**11:00 a.m.**	**2:55 p.m.**
Gate 1	**8**	**12**	**11:00 a.m.**	**2:55 p.m.**

Social Emotional Learning – YOU Matter!

- The High School will implement the Social Emotional Plan provided through Maia Learning.
- Counselors are available to meet students to address small groups or individually any needs they may have.
- Students have Maia learning accounts so counselors will conduct the classes with them in groups and individually through their accounts.
- Counselors will be visiting classrooms to conduct social emotional units with students on a rotating basis.

MyMedBot App Requirements

MyMedBot is a health screening app that helps to monitor staff and student health data efficiently. Parents/Students are required to **download** the **MyMedBot** app before **September 23, 2021** and complete the screening questions **daily prior to 6:00 a.m**. Failure to complete this screening application will result in **your child not being able to attend school.**

Role of the Parent/ Guardian

1. Register student on **MyMedBot** before September 23, 2021. For assistance use **MyMedBot Installation and Setup**
2. Student entry to the school campus will be strictly guided by the **MyMedBot** mobile application daily.
3. Transparency and honesty in answering questions is required.
4. Self-screening forms will be available daily for completion on the MyMedBot App.
5. The deadline for submitting the forms will be **6:00 a.m. daily.**
6. Parents are entirely responsible for completing the questionnaire and submitting the form on a daily basis for each child.
7. This is a mandatory procedure and failure to submit the forms will result in denied student access to school. Students who fail to submit the form on the app will not be allowed to enter the UAS campus. Reoccurrence of failure to submit forms will jeopardize the students' re-enrollment at UAS and additional consequences will be enforced.
8. For technical assistance with the screening application, Parents are asked to contact the helpdesk@uas.edu.kw via email only

If you are flagged "RED" on the App:
• **Entry into the school will not be allowed**. The student who submitted the form and receives a **red** status must remain home and is required to provide a medical certificate issued by a government clinic/hospital **ONLY**, before attending school.
• Students who did not submit the form **prior to 6 a.m. have to stay home for that day.**
• Students will not be allowed entry if they have taken Panadol in the morning for temperature above 37.5 ºC.
• UAS Clinic will not accept medical certificates issued by a private clinic or hospital under any circumstances.

If you are flagged "GREEN" on the App:
• The students will be monitored at the entrance by the clinic staff for any COVID specific symptoms.
• Students identified with any COVID -19 related symptoms will not be allowed entry into the school and will be sent home immediately for medical evaluation.
• Students will be allowed a 5 minutes cool off period at the entry station if a temperature of 37.5 ºC and above is displayed. Unresolved cases will not be allowed to attend school and will be sent home.

Important General Information

- **Attendance:** Attendance during Split Face to Face learning will be required daily adhering to the timings specified according to each cohort. Refer to the Student/Parent Handbook 2021/2022 for a detailed description of attendance expectations.
- **Uniform Requirements:** Uniforms are purchased from the UAS website only. In-person purchases are not permitted at this current time.
- **Food & Beverage:** The canteen is closed until further notice. Parents are required to pack healthy meals for their child(ren), avoiding messy foods such as rice, pastas and other items which require utensils. Parents are to ensure their child(ren) bring a re-usable water bottle filled with water as the water coolers are closed. Students cannot share foods or beverages and will eat behind desk shields or outdoor space using social distancing (2 meters/6 feet).
- **Tutoring Services:** Tutoring services will be available to students who require it, tutoring will be conducted virtually only for the current time period. Face to face tutoring may become available at later stages.
- **School Learning Supplies:** Students are to bring a backpack, water bottle, lunch and the required learning resources as directed by the school levels. Lockers will not be accessible to the Middle School and High School levels.
- **Library Services:** The library space is closed, but each grade level has a modified schedule for students to borrow and return books. Late fees are not waived. Books can be requested through the online Destiny Library Manager or Destiny Discover programs. EBSCO Host Database and Britannica School Database are available to registered users.

Student & Parent Expectations

Student Expectations

- Get body temperature checked according to the teacher's instructions.
- Cover your mouth and nose with a face mask at all times.
- Keep social distance from other people (2 meters)
- Properly wash hands after using the restroom.
- Use hand sanitizer when necessary
- Do not share food, beverages, or any items with other students.

Parent Expectations

- Complete the **MyMedBot Screening App** daily **by 6:00 a.m**., if the form is not filled out, students cannot attend that day.
- **Download** the **MyMedBot App** before **September 23, 2021.**
- Complete and sign all Student Parent Handbook Forms by **September 23, 2021**
- Parents must keep their children at home when they're not feeling well, or when someone at home is suspected of having COVID.
- If your child had close contact with a COVID case, notify the school and do not send your child to school.
- Be on time to drop off and pick up.

UAS School Clinic – Important Information

1. Student Entry to School During COVID-19

In addition to the standard clinic policies, additional safety protocols will be exercised throughout the pandemic period to mitigate the spread of COVID -19 and to protect the school community.

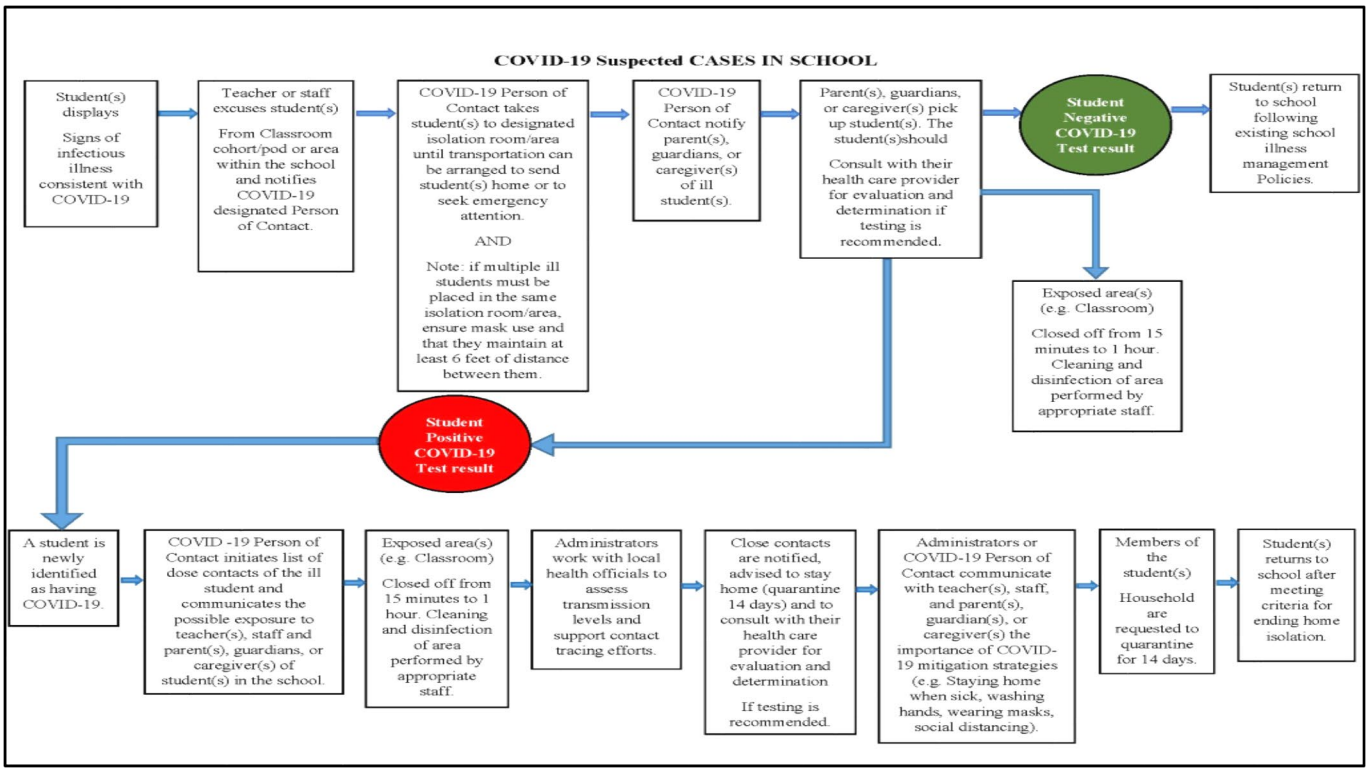
a. Student entry will be strictly guided by the use of MyMedBot App which is a Mobile Health Screening App that will allow the medical team to view live self-screening responses and immediately verify the health status of the student.
b. Parent/Guardian is required to complete and submit their child's Self Screening form daily in the mornings **by 6:00 a.m.**
c. On submitting the form, if the screen flags **Red** on the App, the student must be kept at home and a medical certificate issued by a Government hospital/clinic is required for re- entry to school
d. The UAS clinic will not accept medical certificates issued by a Private hospital/clinic.
e. Flagged **Green** on the App determines that the student can attend school.

2. COVID – 19 Vaccines

Vaccines are highly recommended and could be made mandatory by MOH for ages 12-18 years, where failure to be vaccinated could lead to government hardship procedures and additional financial obligations.

- The Ministry of Health currently offers free COVID – 19 vaccines available: Pfizer-BioNTech and Oxford AstraZeneca. Once a person is vaccinated, the details can be added to her/his Kuwait Mobile ID, Kuwait Mosafer and MOH Immune accounts.
- Students are required to inform all doses and send a copy of their official MOH Vaccination Certificate to the school clinic for their school medical records.
- **It is a Ministry rule that all students between the ages of 12-18 must be fully vaccinated before attending school and a failure to do so will require students ages 12-18 to do a weekly PCR paid by the student entirely.**
- **The deadline for submitting the PCR documents are set for 10:30 AM every Saturday allowing the clinic staff to generate the required data for entry clearance for students on Sundays. The PCR reports must be within the validity period of 72hours. Please send your PCR report to clinic@uas.edu.kw**

3. Suspected COVID-19 cases Procedures for Students



Plus Portals Expectations

PlusPortals

PlusPortals is the official communication tool for the UAS community. PlusPortals keeps teachers, parents, students, and the educational community connected and informed about academics as well as all events occurring in school. Parents will have access to their child's schedule and weekly newsletters through PlusPortals. Progress reports will be available for parents on PlusPortals.

GRADING and ASSESSMENT

Formative Assessment Grading (75%)		Summative Assessment Grading(50%)	
A= 90 – 100 %	Excellent Achievement	A= 90 – 100 %	Excellent Achievement
B = 80 – 89 %	Proficient Achievement	B = 80 – 89 %	Proficient Achievement
C = 70 – 79 %	Basic Achievement	C = 70 – 79 %	Basic Achievement
D = 60 – 69 %	Partial Achievement	D = 60 – 69 %	Partial Achievement
F = 50 – 59 %	Insufficient Achievement	F = 50 – 59 %	Insufficient Achievement
0	Academic Dishonesty		

Upcoming Events

1. Virtual Open House

School Level	Dates
Early Childhood (EC)	September 22, 2021
Elementary School (ES)	September 21, 2021
Middle School (MS)	September 20, 2021
High School (HS)	**September 19, 2021**

2. Cohort Lanyard Student ID Collection

**__Only__ Parents are permitted to collect the student ID lanyards, using the side door __Gate 6__ to access the __Multi Purpose Room (MPR)__ space for collection. Students are not permitted to accompany parents or access the building for the cohort lanyard student ID collection days! Please ensure to adhere to the specified dates and times presented below.*

Cohort	Dates
Cohort A	20 September 2021 & 21 September 2021
Cohort B	22 September 2021 & 23 September 2021

3. First Day of Split Face to Face, On-Campus In-Person Attendance:

School Level	Dates
Early Childhood (EC)	October 3, 2021
Elementary School (ES)	September 30, 2021
Middle School (MS)	September 28, 2021
High School (HS)	**September 26, 2021**

Contact Us

Ms. Razan Zabadneh	High School Secretary	1822827 ext. 500
Ms. Badra Aricha	High School Secretary	1822827 ext. 400
Ms. Siba Alabbas	High School Secretary	1822827 ext. 403
IT HelpDesk	Technical Issues Support	helpdesk@uas.edu.kw
School Clinic	Medical Support	1822827 ext. 120, ext. 122, ext. 207
UAS Website	Stay Up To Date!	www.uas.edu.kw
Uniform Purchases	Purchase your uniforms online	https://www.everythingkuwait.com/store/uas

***Disclaimer:* For an in-depth description of all information regarding Split Face to Face and other important school policies and procedures, parents are required to refer to the Student Parent Handbook 2021-2022 to ensure all information regarding Split Face to Face is clearly understood. This newsletter is a short description only to assist parents with certain requirements.**