Middle School Split Face to Face

Guidelines Newsletter, V.01 – September 2021

What Is Split Face to Face Learning at the Universal American School, Kuwait?

Students are **divided** into a ***Cohort A— morning group and Cohort B— afternoon group***. They attend school every day with fewer classmates, thereby allowing social distancing with teacher with daily support inside the classroom. During this in-person, on-campus attendance program, students will attend all subjects alternating by days according to their schedules.

Click here to view the Middle School Split Face to Face program explanation: Click Here

Split Face to Face MIDDLE SCHOOL SCHEDULE

Morning Cohort A	Start	End
Block 1	7:35 a.m.	8:30 a.m.
Block 2	8:35 a.m.	9:30 a.m.
Block 3	9:35 a.m.	10:30 a.m.

Cleaning / Disinfection occurs from 10:30 a.m. – 11:30 a.m.

Afternoon Cohort B	Start	End
Block 4	11:35 a.m.	12:30 p.m.
Block 5	12:35 p.m.	1:30 p.m.
Block 6	1:35 p.m.	2:30 p.m.

School ID and Lanyard Distribution

Cohort Lanyard Student ID Collection

Distribution Day for the School IDs and Lanyards will take place on the following days in the **Multi-Purpose Room from 10:00 a.m.-2:00 p.m using Gate 6 entrance. ONLY Parents are permitted to collect on their specified cohort days to ensure the health and safety of the entire UAS Community. Students are not permitted to collect or attend along with parents.**

- **Cohort A- September 20th and September 21st**
- **Cohort B- September 22nd and September 23rd**

Families have been grouped together for your convenience. Please note that your child is required to have a School Id in order to enter the school building.

What Should I Bring to School?

1 School Backpack filled with the following only:

- **Water bottle filled with water**
- **Lunch Box with Healthy Snacks**
- **Personal Hand Sanitizer for your Desk**
- **Mini Personal Hand Sanitizer for your Backpack**
- **Pocket Anti-bacterial wipes**
- **Pocket Kleenex**
- **Bring Your Own Device – Must be fully charged (for Grades 1 -12 only – see BYOD policy in the Student Parent Handbook 21-22 for approved devices)**
- **See Development section in PlusPortal for grade-level specific supply list.**
- **Extra masks**

Health & Safety is a PRIORITY!

We Are Excited to Welcome You Back…

But Safety First, Always!

1. **Health and Safety Procedures on Campus:**

Did You Know?!…

- **MyMedBot MUST be completed before 6:00 am DAILY with a "Green Pass" to enter the school campus.**

- **Temperatures will be checked DAILY upon entry to the school campus**
- **UAS disinfects surfaces and spaces daily to ensure your health and safety**
- **94.9% of UAS Staff members are vaccinated!**

Just a few IMPORTANT reminders…

- **Do not come to school if your temperature is 37.5 C or above!**
- **Masks must be worn on the nose and mouth AT ALL TIMES**
- **Ensure to follow the social distancing rule of 2m/6ft AT ALL TIMES**
- **Wash your hands when possible, and disinfect as needed AT ALL TIMES**
- **Use the surface disinfectant available in all classrooms to disinfect your desk, chair and overall space AT ALL TIMES**
- **Sharing of items is not allowed AT ALL TIMES**
- **Follow all the health and safety procedures AT ALL TIMES**

Click here to view a detailed Middle School tour of all the health and safety procedures for the MS Split Face to Face program: **Click Here**

2. Middle School Arrival/Drop-off Procedures:

1. **Exterior arrival gates** will open for students at **7:20 a.m for Cohort A**, and **11:20 a.m for Cohort B. Instruction time** begins at **7:35 a.m for Cohort A**, and **11:35 a.m for Cohort B**. Students arriving **after 7:45 a.m** for Cohort A, and **11:45 am** for Cohort B are considered **tardy**. **Late students will be checked by the clinic upon arrival.**
2. Entering the exterior gate in the morning requires that the student be checked in and this will be monitored as per the duty expectations below. Staff members will receive a list of flagged/red students generated from the **MyMedBot app** through the school clinic.
3. Any **flagged/red student**, will not be allowed past the exterior school gates. Duty staff will be able to recognize them based on student ID. Duty staff will notify parents that the child must return home. If parents cannot be seen, duty staff will call Middle School Secretary to call and notify parents to pick up their child immediately.
4. Each cohort will arrive at its allocated timing**. Cohort A** will attend class daily at **7:35 a.m. Cohort B** will attend class daily at **11:35 a.m**. Exterior gates will be open for students in allocated times found in the schedule below.
5. Students will be identified by their color-coded ID Lanyards in accordance to their grade-level and cohorts.

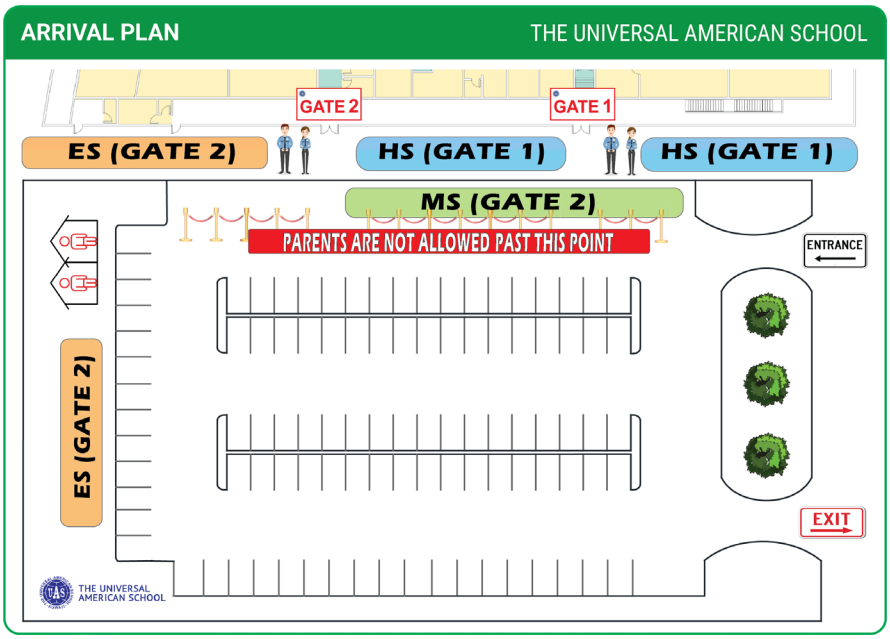
Morning Cohort A

Gate	Grade	Time
Gate 2	Grade 5	7:20 a.m.
Gate 2	Grade 6	7:20 a.m.

Gate 2	Grade 7	7:20 a.m.
Gate 2	Grade 8	7:20 a.m.

Afternoon Cohort B

Gate	Grade	Time
Gate 1	Grade 5	11:20 a.m.
Gate 1	Grade 6	11:20 a.m.
Gate 1	Grade 7	11:20 a.m.
Gate 1	Grade 8	11:20 a.m.



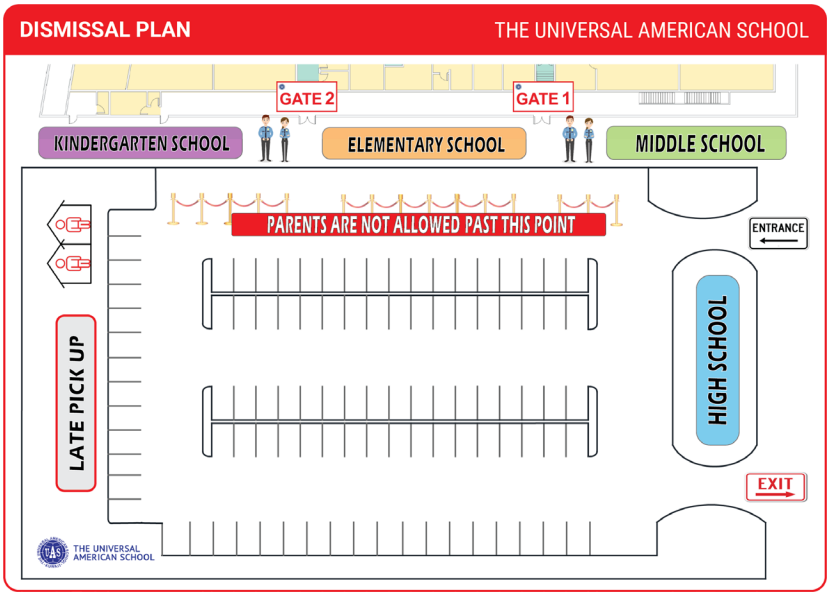
3. **Middle School Dismissal/Pickup Expectation:**
    1. **Cohort A** sign must be displayed in the car windshield to enter parking lot at the time of pickup. The signs will be provided by the school prior to the first day of class.
    2. Each section will be escorted by their last class teacher to exit the building through the assigned stairwell in the table mentioned below
    3. Administrators and staff will be in the parking lot to ensure that the students are adhering to Social Distancing in the parking lot.
    4. UAS drivers and UAS security will be monitoring the flow of traffic in the parking lot.
    5. **Students will be responsible for locating their family's vehicle in the parking lot.**

Morning Cohort A

Gate	Grade	Time
Gate 1	Grade 5	10:30 a.m.
Gate 1	Grade 6	10:30 a.m.
Gate 1	Grade 7	10:30 a.m.
Gate 1	Grade 8	10:30 a.m.

Afternoon Cohort B

Gate	Grade	Time
Gate 1	Grade 5	2:30 p.m.
Gate 1	Grade 6	2:30 p.m.
Gate 1	Grade 7	2:30 p.m.
Gate 1	Grade 8	2:30 p.m.



Important General Information

- **Attendance:** Attendance during Split Face to Face learning will be required daily adhering to the timings specified according to each cohort. Refer to the Student/Parent Handbook 2021/2022 for a detailed description of attendance expectations.
- **Uniform Requirements:** Uniforms are purchased from the UAS website only. In-person purchases are not permitted at this current time.
- **Food & Beverage:** The canteen is closed until further notice. Parents are required to pack healthy meals for their child(ren), avoiding messy foods such as rice, pastas and other items which require utensils. Parents are to ensure their child(ren) bring a re-usable water bottle filled with water as the water coolers are closed. Students cannot share foods or beverages and will eat behind desk shields or outdoor space using social distancing (2 meters/6 feet).
- **Tutoring Services:** Tutoring services will be available to students who require it, tutoring will be conducted virtually only for the current time period. Face to face tutoring may become available at later stages.
- **School Learning Supplies:** Students are to bring a backpack, water bottle, lunch and the required learning resources as directed by the school levels. Lockers will not be accessible to the Middle School. School supplies list can be found in PlusPortals per grade level.
- **Library Services:** The library space is closed, but each grade level has a modified schedule for students to borrow and return books. Late fees are not waived. Books can be requested through the online Destiny Library Manager or Destiny Discover programs. EBSCO Host Database and Britannica School Database are available to registered users.

Student & Parent Expectations

Student Expectations

- Get body temperature checked according to the teacher's instructions.
- Cover your mouth and nose with a face mask at all times.
- Keep social distance from other people (2 meters)
- Properly wash hands after using the restroom.
- Use hand sanitizer when necessary
- Do not share food, beverages, or any items with other students.
- **Follow all safety protocols.**

Parent Expectations

- Parents are required to download the **MyMedBot** app before **September 23, 2021**
- Complete the **MyMedBot** **Screening App** daily **by 6:00 a.m**., if the form is not filled out, students cannot attend that day.
- Complete and sign all **Student Parent Handbook Forms** by **September 23, 2021**
- Parents must keep their children at home when they're not feeling well, or when someone at home is suspected of having COVID.
- If your child had close contact with a COVID case, notify the school and do not send your child to school.
- Be on time to drop off and pick up.
- **Follow all safety protocols.**

UAS School Clinic – Important Information

1. **Student Entry to School During COVID-19**

In addition to the standard clinic policies, additional safety protocols will be exercised throughout the pandemic period to mitigate the spread of COVID -19 and to protect the school community.

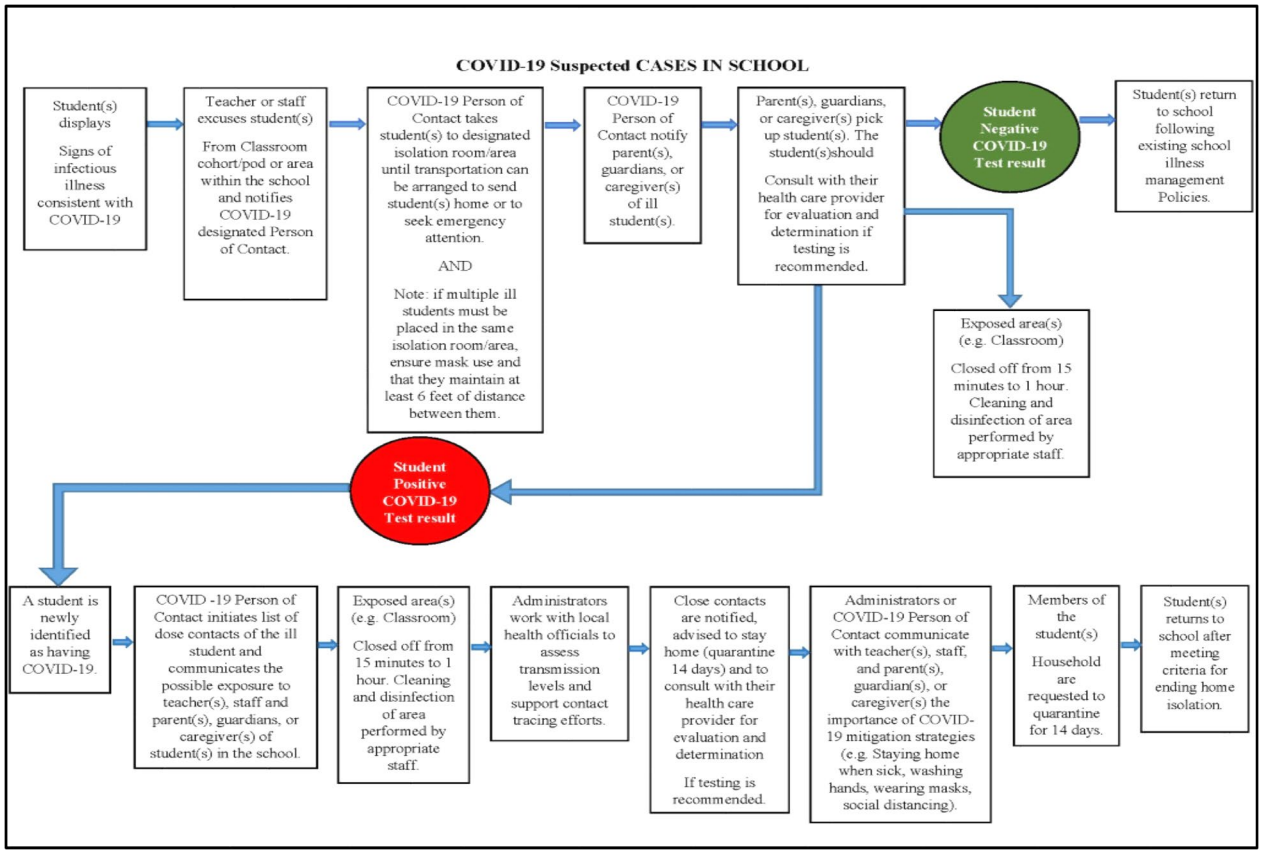
a. Student entry will be strictly guided by the use of MyMedBot App which is a Mobile Health Screening App that will allow the medical team to view live self-screening responses and immediately verify the health status of the student.

2. **COVID – 19 Vaccines**

Vaccines are highly recommended and could be made mandatory by MOH for ages 12-18 years, where failure to be vaccinated could lead to government hardship procedures and additional financial obligations.

- The Ministry of Health currently offers free COVID – 19 vaccines available: Pfizer-BioNTech and Oxford AstraZeneca. Once a person is vaccinated, the details can be added to her/his Kuwait Mobile ID, Kuwait Mosafer and MOH Immune accounts.
- Students are required to inform all doses and send a copy of their official MOH Vaccination Certificate to the school clinic for their school medical records.
- **It is a Ministry rule that all students between the ages of 12-18 must be fully vaccinated before attending school and a failure to do so will require students ages 12-18 to do a weekly PCR paid by the student entirely.**
- **The deadline for submitting the PCR documents are set for 10:30 AM every Saturday allowing the clinic staff to generate the required data for entry clearance for students on Sundays. The PCR reports must be within the validity period of 72hours. Please send your PCR report to clinic@uas.edu.kw**

3. Suspected COVID-19 cases Procedures for Students



Social Emotional Learning – YOU Matter!

The Middle School counseling office provides holistic support for the socio-emotional health of students and the UAS community. The mission of the counseling team is to develop and enhance students' social, emotional, behavioral and academic domains. The counseling program is proactive and preventative in nature. It provides a support system that facilitates, engages and supports students personal and social growth while addressing their academic needs.

The counseling team provides the below;

- **Social-emotional lessons (SEL)** will be carried out in several forms across all MS levels. Every quarter will encompass a theme that is relevant to the current circumstances. The designed SEL program will be catered to the needs of the students and their developmental stage. Each grade level will be given the opportunity to discuss, be involved in content related activities or be provided with educational lessons. SEL lessons will be designed to include students, teachers and parents as see fit. The topics are listed below;

Quarter	Topic
1	Dealing with change (transition from online learning)
2	Organizational skills
3	Emotional awareness
4	Communication skills

- **Counseling Services -** promotes a safe space for students to express themselves and collaborate in smaller groups. Counselors will hold counseling sessions online or in person with individual students or small groups. These sessions may include the student, teacher and/or parent. Students are free to make appointments with the counselor via email or drop into the counselor's office in person.
- **Drop a Hello -** The counselor will regularly sit in classes to provide guidance to students and teachers. In this way, the counselor would provide feedback to cultivate student and teacher relationship(s).
- **Community Relationship -** Demonstrates and provides means to promote a caring and nurturing community that acknowledges and promotes personal growth. Counseling team advocates to bring together the community of students, teachers, parents, and admin of all MS grade levels for a cohesive and healthy learning community.

MyMedBot App Requirements

MyMedBot is a health screening app that helps to monitor staff and student health data efficiently. Parents/Students are required to download the **MyMedBot** app before **September 23, 2021** and complete the screening questions **daily prior to 6:00a.m**. Failure to complete this screening application will result in **your child not being able to attend school.**

Role of the Parent/ Guardian

1. Register student on **MyMedBot** before September 23, 2021.
2. The parent or guardian must show proof of the completion of the **MyMedBot** form before their child is allowed on campus. Student entry to the school campus will be strictly guided by the **MyMedBot** mobile application daily.
3. Transparency and honesty in answering questions is required.
4. Self-screening forms will be available daily for completion on the MyMedBot App.
5. The deadline for submitting the forms will be **6:00 a.m. daily.**
6. Parents are entirely responsible for completing the questionnaire and submitting the form on a daily basis for each child.
7. This is a mandatory procedure and failure to submit the forms will have consequences. Parents who fail to submit their child's form on the app will result in their child not be allowed to enter the UAS campus. Reoccurrence of failure to submit forms will jeopardize the students' re-enrollment at UAS and additional consequences will be enforced.
8. For technical assistance with the screening application, Parents are asked to contact the helpdesk@uas.edu.kw via email only

If you are flagged "RED" on the App:

• **Entry into the school will not be allowed**. The student who submitted the form and if appears red must remain home and is required to provide a medical certificate issued by a government clinic/hospital **ONLY**, before attending school.

• Students who did not submit the form **prior to 6 a.m. have to stay home for that day.**

• Students will not be allowed entry if they have taken Panadol in the morning for temperature above 37.5 ºC.

• UAS Clinic will not accept medical certificates issued by a private clinic or hospital under any circumstances.

If you are flagged "GREEN" on the App:

• The students will be monitored at the entrance by the clinic staff for any COVID specific symptoms.

• Students identified with any COVID -19 related symptoms will not be allowed entry into the school and will be sent home immediately for medical evaluation.

• Students will be allowed a 5 minutes cool off period at the entry station if a temperature of 37.5 ºC and above is displayed. Unresolved cases will not be allowed to attend school and will be sent home.

• Parents are required to pick up their child within 15 minutes of drop off in the event of being sent home. The child will be waiting in the Isolation Room.

Plus Portals Expectations

PlusPortals

PlusPortals is the official communication tool for the UAS community. PlusPortals keeps teachers, parents, students, and the educational community connected and informed about academics as well as all events occurring in school. Parents will have access to their child's schedule and weekly newsletters through PlusPortals. Progress reports will be available for parents on PlusPortals.

Grading and Assessment

Formative 60 % Summative 40 %

Grading Scale	
A = 90 – 100 %	Excellent Achievement
B = 80 – 89 %	Proficient Achievement
C = 70 – 79 %	Basic Achievement
D = 60 – 69 %	Partial Achievement
F = 50 – 59 %	Insufficient Achievement

Upcoming Events

1. Virtual Open House

School Level	Dates
Early Childhood (EC)	September 22, 2021
Elementary School (ES)	September 21, 2021
Middle School (MS)	**September 20, 2021**
High School (HS)	September 19, 2021

2. First Day of Split Face to Face, On-Campus In-Person Attendance:

School Level	Dates
Early Childhood (EC)	October 3, 2021
Elementary School (ES)	September 30, 2021
Middle School (MS)	**September 28, 2021**

High School (HS)	September 26, 2021

Contact Us

Ms. Hiba Khader	Middle School Secretary	1822827 ext. 300
Ms. Manal Hassoun	Middle School Secretary	1822827 ext. 304
Ms. Noha Nasr	Middle School Secretary	1822827 ext. 302
IT HelpDesk	Technical Issues Support	helpdesk@uas.edu.kw
School Clinic	Medical Support	1822827 ext. 120, ext. 122, ext. 207
UAS Website	Stay Up To Date!	www.uas.edu.kw
Uniform Purchases	Purchase your uniforms online	https://www.everythingkuwait.com/store/uas

***Disclaimer:* For an in-depth description of all information regarding Split Face to Face and other important school policies and procedures, parents are required to refer to the Student Parent Handbook 2021-2022 to ensure all information regarding Split Face to Face is clearly understood. This newsletter is a short description only to assist parents with certain requirements.**